

EMERGENCY CLOSINGS/DELAYED OPENINGS

The decision to close or delay opening the library in the event of inclement weather or other emergency will be made by the Library Director. If the library will be closed, changes will be made to the library's website and social media sites. The Director will notify affected staff members. The library will follow the lead of the Amery School District.

When emergency conditions occur, yet the library remains open, staff members should use their judgment regarding personal safety.

- We want our staff members safe at all times.
- Staff members concerned about their safety that choose not to travel to work, or choose to leave work before their shift is over, should feel comfortable doing so, but will notify the library director or designated person-in-charge before leaving work.

Emergency Closing Compensation: Employees will be paid for hours scheduled if the library closes due to an emergency situation (Ex. Inclement Weather).

Approved by the Board of Trustees of the Amery Area Public Library, April 2, 2012.

Revised: March 18, 2019

Revised: March 16, 2020