

Amery Public Library Board of Trustees
Monday, March 21, 2022

Ashley Long called the meeting to order at 5:45pm in person at the Amery Area Public Library. Also, present were Jennifer Tyman, Annie Braaten, Betty Tomasek, Kyrsten Hughes, Greta McCarty, Linda Gale, Director Rachel Thomas & Amy Dougherty and Sarah Fl anum via Zoom. A **Quorum** was established. **A motion (bt) was made to approve the agenda and seconded (kh). Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Approval of Minutes: February

A motion was made (kh) and seconded (gm) to approve the Secretary's Report. Motion carried.

Public Comments

Nothing at this time.

Friends Report

They are hoping to have their first sale March 31st and April 2nd. They are revisiting their policy on accepting donations and looking at their shelving and space. William Kent Kruger will be coming June 4th to the Amery Community Center. They have asked if they can switch out the lock that is currently on their space for one that has a key pad entry on it. Give Big is coming soon and they will also be reading the essays for the 4 scholarships they award each year.

Library Director Report

(See attached). Rachel has received her Public Library certificate. IFLS is transitioning from Google to Microsoft by July 1st. The school visits went great. During that week there were 109 NEW registered patrons. We have hired a new cleaning service to come in on Mondays after closing. Stats for February: 2770 Check outs, 72 computer visits, 620 wireless users, & 35 new patrons.

Personnel Report

Nothing to report at this time. Meeting will be Monday April 11th at 6:00 at the library.

Long Range Planning Committee:

Need to consider re-writing the new plan and goals for the library, they are meeting Monday April 11th, at 4:00.

Financial Report

(See attached) **A motion was made (ab) and seconded (jt) to approve the Financial Report. Motion carried.**

Now Account for Audit

The accounts were reviewed (see attached). **A motion was made (lg) and seconded (ab) to approve the Now Account for Audit. Motion carried.**

Approve Vouchers

The bills were reviewed (see attached). **A motion (kh) was made and seconded (gm) to approve vouchers. Motion carried.**

Discussion/Action Items

1. Building Report:

See Directors notes. Sliding glass door has been fixed, the elevator update will happen soon, the window in the work room has been replaced, the drain in the Makerspace has been cleared. Rachel will check with the City on getting "LIBRARY" letters for outside on the North end.

2. Report from Amy:

See attached.

1. School library visits: The visits went well they had 109 new registered patrons in one week, 262 students and educators came through, every 3rd, 4th and 5th grader visited that week. A lot of kids came back with their families after that.
2. Spring break activities: The library hosted activities every day during the week; there were 168 in person engagements and 58 passive engagements.

Next Meeting

The next regular board meeting will be on Monday April 18th at 5:45 pm via in person or via Zoom.

Adjournment

A motion to adjourn was made (ab) and seconded (kh). Motion carried