

Amery Public Library Board of Trustees
Monday, June 20, 2022

Ashley Long called the meeting to order at 5:45pm in person at the Amery Area Public Library. Also, present were Jennifer Tyman, Kyrsten Hughes, Linda Gale, Eric Elkin, Director Rachel Thomas; not present Annie Braaten & Greta McCarty. A **Quorum** was established. **A motion (kh) was made and seconded (jt) to approve the agenda. Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Approval of Minutes: May

A motion was made (lg) and seconded (kh) to approve the Secretary's Report. Motion carried.

Public Comments

The Historical Society is looking for more storage; if you know of anything, contact City Hall.

Friends Report

William Kent Krueger's visit was well attended with 85-90 people. The next book sale will be June 30th and July 2nd. They are going to be doing a Love your Library Event in the fall. They questioned the max capacity for their space within the library and Rachel told them she would let them know after she talked with Patty.

Library Director Report

(See attached). Rachel hired 4 new staff members. Amy, our Youth Services Librarian, has resigned and her last day will be July 9th, she will, however, stay on and help out on the Summer Reading Program days; part time. Rachel has posted the position and has had three resumes submitted so far. We received a grant to create a new logo and to get some promotional items printed for outreach events. There were 4278 checkouts, 637 wireless sessions, 55 new patrons and 158 computer sessions last month. Rachel also mentioned that the library might participate in Polk County's Kinship Amazing Race night on Thursday July 14th, if anyone is interested in helping let her know.

Personnel Report

Nothing at this time.

Financial Report

(See attached) **A motion was made (jt) and seconded (lg) to approve the Financial Report. Motion carried.**

Now Account for Audit

The accounts were reviewed (see attached). **A motion was made (kh) and seconded (jt) to approve the Now Account for Audit. Motion carried.**

Approve Vouchers

The bills were reviewed (see attached). **A motion (ee) was made and seconded (kh) to approve vouchers. Motion carried.**

Discussion/Action Items

1. Youth Services Librarian:

Amy our Youth Services Librarian has resigned and her last day will be July 9th, she will however stay on and help out on the Summer Reading Program days; part time. Rachel has posted the position and has had three resumes submitted so far

2. Memorials Workgroup update:

See attached. There have been some great ideas submitted and they are still looking at cost and efficiency of those ideas. The Friends of the Library Group also talked about it in their meeting.

3. Review Collection Management Policy:

See attached. After review of the policy a **motion (lg) and seconded (kh) to table the Policy Review until next month. Motion carried.**

4. Library Board Officers (Action Needed):

See attached. After discussion **a motion (ee) and seconded (kh) to table the election of officers until next month when all our board members are present. Motion carried.**

Next Meeting

The next regular board meeting will be on Monday July 25th at 5:45 pm via in person.

Adjournment

A motion to adjourn was made (kh) and seconded (lg). Motion carried