

**Amery Public Library Board of Trustees
Monday, August 22, 2022**

Ashley Long called the meeting to order at 5:45pm in person at the Amery Area Public Library. Also, present were Jennifer Tyman, Kyrsten Hughes, Linda Gale, Eric Elkin, Annie Braaten, Greta McCarty & Director Rachel Thomas. A **Quorum** was established. **A motion (gm) was made and seconded (kh) to approve the agenda. Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Approval of Minutes: July

A motion was made (gm) and seconded (ab) to approve the Secretary's Report. Motion carried.

Public Comments

Nothing to report at this time.

Friends Report

Rachel and Ashley went to the meeting, they talked about the donation recognition. A sub-committee has been formed to recognize the history of the library and its donors. They had the best book sale since moving into the new space. They were also able to put their keypad lock system on the door for the Friend's to gain easier access to their space.

Library Director Report

(See attached). Summer reading program saw 255 kids and adults participating. Brooke started on the 8th and will be starting Story Time on the 31st. A donor memorial work group has been meeting and has a couple more meetings planned. Rachel submitted her resignation and her last day will be the 22nd of September.

Personnel Report

Nothing to report at this time.

Financial Report

(See attached) The bike rack has not been fixed yet and we will be split of the sanitation bill is 50% for the library, 25% for the city and 25% for the police department. **A motion was made (kh) and seconded (lg) to approve the Financial Report with the bike rack pending. Motion carried.**

Now Account for Audit

The accounts were reviewed (see attached). **A motion was made (gm) and seconded (ab) to approve the Now Account for Audit. Motion carried.**

Approve Vouchers

The bills were reviewed (see attached). **A motion (jt) was made and seconded (lg) to approve vouchers. Motion carried.**

Discussion/Action Items

1. 5-year Fund Balance:

(See attached) This fund comes from the left-over funds from the previous year's budget. It has been proposed to use some of it each year for technology, salaries and to help with the ACT 150 decrease.

2. 2023 Proposed Budget:

(See attached) We will discuss this further in September.

3. Furniture & Shelving:

The money for the furniture and shelving has still not been spent, should we spend it or wait? If we wait, will it be lost? There is \$60,000 all-together. **A motion (ab) was made and seconded (ee) to allow Rachel to make purchases to get shelving & furniture purchased before she leaves at an expense of \$60,000 split as follows: \$20,000 for shelving, \$20,000 for furniture, and \$20,000 towards either one. Motion carried.**

Next Meeting

A special meeting will be held on Thursday August 25th at 5:45 pm at the library.
The next regular board meeting will be on Monday September 26th at 5:45 pm at the library.

Adjournment

A motion to adjourn was made (jt) and seconded (ab). Motion carried