

**Amery Public Library Board of Trustees
Monday, February 27, 2023**

Ashley Long called the meeting to order at 5:45pm via Zoom. Also, present were Jennifer Tyman, Kyrsten Hughes, Eric Elkin, Greta McCarty, Annie Braaten & Linda Gale, Director Heather Wiarda. A **Quorum** was established. **A motion (kh) was made and seconded (lg) to approve the agenda. Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Approval of Minutes: January

A motion was made (gm) and seconded (ee) to approve the Secretary's Reports for January. Motion carried.

Public Comments

None to report at this time.

Friends Report

(See attached); They did not have enough people to meet this month. They wanted to remind us that the book sale is March 2nd & 4th.

Library Director Report

(See attached). The sewer smells have been fixed. There were 3855 checkouts; 179 computer sessions; 1011 wireless sessions & 42 new patron registrations for the month of January.

Personnel Report

There is a meeting planned for March 21st at 5:30pm

Financial Report

(See attached) The report was reviewed. **A motion was made (jt) and seconded (ab) to approve the January Financial Report. Motion carried.**

Now Account for Audit

The accounts were reviewed (see attached). **A motion was made (ab) and seconded (lg) to approve the Now Account for Audit. Motion carried.**

Approve Vouchers

The bills were reviewed (see attached). **A motion (kh) was made and seconded (lg) to approve vouchers. Motion carried.**

Discussion/Action Items

1. Annual Report:

This is lengthy and detailed. The records for the reference transaction report did not get done for this report, but one is already done for this year and one more will be done in the fall. Our library is the 10th highest in the MORE system for circulation. **A motion (ab) was made and seconded (lg) to approve the 2022 Annual Report as written. Motion carried.**

2. Hours survey results and timeline:

See attached. Heather will keep the survey live longer to see if we can get some more responses.

3. Strategic Plan:

It is time to get our new strategic plan going. Heather would like 1-2 board members, 1 friend of the library, a school member, and a few community members to participate in this. It would be a 4–5-month commitment with hour long meetings each month. Greta, Linda, & Annie will rotate meetings and we are merging from the Long-Range Planning Committee to the Strategic Plan Committee.

Next Meeting

The next regular board meeting will be on Monday March 27th at 5:45 pm at the library.

Adjournment

A motion to adjourn was made (kh) and seconded (ab). Motion carried