

Amery Public Library Board of Trustees
Monday, April 24, 2023

Ashley Long called the meeting to order at 5:45pm. Also, present were Jennifer Tyman, Kyrsten Hughes, Eric Elkin, Greta McCarty, Annie Braaten, Director Heather Wiarda and guest Kathy Ryan. Not present: Linda Gale A **Quorum** was established. **A motion (ab) was made and seconded (kh) to amend and approve the agenda; Add under Discussion/Action: Linda's Board Term Expiration update. Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Approval of Minutes: March

A motion was made (ee) and seconded (ab) to approve the Secretary's Reports for March. Motion carried.

Public Comments

None to report at this time.

Friends Report

(See attached); Kathy reported that they met on the 17th, the Give Big event is on the 25th; they will have some volunteers at a table in the lobby of the library. The Friends are providing snacks for the library worker for library appreciation day. The memorial plaques have been hung up in the library. They are continuing to come up with a plan for a 40th anniversary celebration.

Library Director Report

(See attached). There were 4999 checkouts; 183 computer sessions; 1221 wireless sessions & 54 new patron registrations for the month. We will be expanding hours starting the first Friday in May. Heather has purchased some door counters to give us some data on foot traffic. We will have an intern for two weeks in May. The new furniture is here; some needs to be returned as it was the wrong items for the space.

Personnel Report

Nothing to report at this time.

Financial Report

(See attached) The report was reviewed. **A motion was made (jt) and seconded (gm) to approve March Financial Reports. Motion carried.**

Now Account for Audit

The accounts were reviewed (see attached). **A motion was made (ab) and seconded (gm) to approve the Now Account for Audit. Motion carried.**

Approve Vouchers

The bills were reviewed (see attached). **A motion (kh) was made and seconded (ab) to approve vouchers. Motion carried.**

Discussion/Action Items

1. Linda's Term Expiration:

Linda's term is expiring and she has expressed interest in staying on the Board; Ashly will recommend that to the mayor.

2. Long Range Plan Timeline:

See attached. Heather presented the plan to us and asked as many board members that can to participate a focus group.

3. Updated Collection Development Policy:

See attached. After discussion: **A motion (jt) was made and seconded (gm) to approve the updated collection development policy without using Appendix E. Motion carried.**

Next Meeting

The next regular board meeting will be on Monday May 22nd at 5:45 pm at the library.

Adjournment

A motion to adjourn was made (kh) and seconded (ab). Motion carried