

**Amery Public Library Board of Trustees
Monday, July 24, 2023**

Ashley Long called the meeting to order at 5:45pm. Also, present were Jennifer Tyman, Eric Elkin, Annie Braaten, Linda Gale, Director Heather Wiarda, Youth Services Librarian Emma Novak and Adult Services Librarian Trevor Richards. Not present were Greta McCarty and Kyrsten Hughes, A **Quorum** was established. **A motion (jt) was made and seconded (ab) to approve the agenda. Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Approval of Minutes: June

A motion was made (ab) and seconded (lg) to approve the Secretary's Reports for June with the change of the wording April to May in the minutes. Motion carried.

Public Comments

Nothing to report at this time.

Friends Report

The Friends had the best book sale to date. They still have a board opening and could use some more members.

Library Director Report

(See attached). There were 5812 checkouts; 164 computer sessions; 1498 wireless sessions & 72 new patron registrations for the month. The book bike took its maiden voyage to the Farmer's market this week, holding a poll for a name for it.

Personnel Report

Nothing to report at this time.

Financial Report

(See attached) The report was reviewed. **A motion was made (lg) and seconded (ab) to approve March Financial Reports. Motion carried.**

Now Account for Audit

The accounts were reviewed (see attached). **A motion was made (ee) and seconded (jt) to approve the Now Account for Audit. Motion carried.**

Approve Vouchers

The bills were reviewed (see attached). **A motion (ab) was made and seconded (lg) to approve vouchers. Motion carried.**

Closed Session: The Amery Area Public Library Board of Trustees-Personnel Committee may go into Closed Session pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes: *considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility.* Library Director

A motion was made (ab) to go into closed session and seconded (ee) to discuss Library Director. Motion carried. Affirmative: Ashley Long, Jennifer Tyman, Eric Elkin, Annie Braaten, & Linda Gale. Negative: None

A motion was made (ab) to come out of closed session and seconded (ee) after the discussion of Library Director. Motion carried. Affirmative: Ashley Long, Jennifer Tyman, Eric Elkin, Annie Braaten, & Linda Gale. Negative: None

A motion was made (ab) and seconded (ee) to raise Heather's salary to \$56,000.00 for the remaining of the 2023 year. Starting the scale for starting pay for Library Director at Grade 1 Certification at \$56000.00-62,000.00. Motion carried.

Discussion/Action Items

1. Election of officers:

A motion was made (ee) and seconded (lg) to keep the current slate of officers the same. Motion carried

2. Budget:

(See attached) Heather wanted us to have a heads up on what the upcoming budget could be with the thought in mind that the budget will need to go to the City for review.

3. **Long Range Plan Update:**

(See attached) Linda and Heather met with IFLS to build a draft for the plan and have now created the plan.

Next Meeting

The next regular board meeting will be on Monday August 28th at 5:45 pm at the library.

Adjournment

A motion to adjourn was made (ee) and seconded (lg). Motion carried