

Holiday Hours Policy

Approved: November 19, 2018

Effective: November 19, 2018

Revisions: December 17, 2018, December 19, 2022, October 28, 2024

Review: October 28, 2024

The library will be closed on the following holidays:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- the Saturday of Fall Festival
- Thanksgiving Day
- the day after Thanksgiving
- Christmas Eve Day
- Christmas Day

The library will remain open on the following holidays:

- Martin Luther King, Jr. Day
- Presidents' Day
- Good Friday
- Veterans Day

If a holiday falls on a Saturday, the library will close on that day. If a holiday falls on a Sunday, the library will close on the following Monday in observance of that holiday;

- The library will close on the Saturday of Amery Fall Festival. Staff normally scheduled to work on this Saturday will not receive holiday pay.
- The library will close at 4:00 PM the Wednesday before Thanksgiving.
- The library will close at 2:00 PM on New Year's Eve.

Any regular part-time library employee who works on Martin Luther King, Jr. Day, Presidents' Day, or Veterans Day will be paid at 1.5 times their normal rate of pay. Regular full-time employees will not work on Martin Luther King, Jr. Day, Presidents' Day or Veterans Day, and will receive holiday pay for those days. Due to closing early, the hours worked on the Wednesday before Thanksgiving, and New Year's Eve, will be considered a full workday for full-time employees.

The Amery Area Public Library follows all Federal laws regarding reasonable accommodations for religious observance.