

Amery Public Library Board of Trustees
Monday, November 25, 2024

Ashley Long called the meeting to order at 5:45pm. Also, present were Jennifer Tyman, Annie Braaten, Linda Gale, Greta McCarty & Kyrsten Hughes via Zoom; not present Eric Elkin. Director Heather Wiarda. A **Quorum** was established. **A motion (Ig) and seconded (ab) was made to approve the agenda as written. Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

Approval of Minutes: October

A motion was made (ab) and seconded (gm) to approve the Secretary's Reports for October. Motion carried.

Public Comments

Heather & Ashley shared an email thanking the library for all of the services we offer; as it is rare to have a place where free services are provided to all of the community.

Friends Report

They won a grant for \$2000 to help with Summer Reading Program funding. Book sales are continuing as usual. They are also looking for new members and board members.

Library Director Report

(See attached). The Trick or Treating Saturday was a success! The library won a grant for a "Job Pod" We were one of 6 in Wisconsin to receive this; installation will be sometime next year; possibly May. There were 4724 check outs; 39 new patrons; 349 computer sessions and 1415 wireless sessions.

Personnel Report

The committee met tonight and decided to meet again in December. They are working on a form that best fits the work of the director. There is a meeting scheduled for December 16 at 5:00pm.

Financial Report

(See attached) The report was reviewed. Everything is good; Heather is still working with the City to get an accurate report each month. **A motion was made (ab) and seconded (Ig) to approve the Financial Reports for September. Motion carried.**

Now Account for Audit

The accounts were reviewed (see attached). **A motion was made (ab) and seconded (jt) to approve the Now Account for Audit. Motion carried.**

Approve Vouchers

The bills were reviewed (see attached). There is one change to note; The order of the 3D printer has been a hassle because of the country of origin; Cech-Republic; they were finally to get a written invoice from the company and get a check written for its purchase. **A motion (gm) was made and seconded (Ig) to approve vouchers. Motion carried.**

Discussion/Action Items

1. Mold Remediation:

(See attached) Heather has obtained three different bids from three companies on how to take care of the mold. The City Interim Administrator Frank wants to go to the finance committee with the bids then on to the final decision at the City Council meeting for approval. This could put us back in to January before a decision is made; we have asked Heather to ask Frank to hold an emergency finance meeting to see if we can speed up the process a bit.

2. Policy Review: Background Check policy & Gaming Policy:

(see attached) Everything looks good on both of these policies; Heather just wanted us to review and up to date.

3. Trustee Essential 22 Freedom of Expression and Inquiry:

(see attached) Heather reviewed the Trustee Essential with us.

4. Long Range Plan Update:

(see attached) No changes to report at this time; there are little things that are being worked on with the readers advisory section.

Next Meeting

The next regular board meeting will be on Monday December 16, 2024 at 5:45 pm at the library.

Adjournment

A motion to adjourn was made (ab) and seconded (gm). Motion carried