

**Amery Public Library Board of Trustees**  
**Monday, January 27, 2025**

Ashley Long called the meeting to order at 5:45pm. Also, present were Jennifer Tyman, Eric Elkin, Linda Gale, Greta McCarty & Kyrsten Hughes, Annie Braaten Also present Director Heather Wiarda, Adult Services Librarian Trevor Richards, Youth Services Librarian Emma Novak & guests Debbie Elmer and Alex Mansfield. A **Quorum** was established. **A motion (ab) and seconded (gm) was made to approve the agenda as written. Motion carried.** It was certified that the meeting is in compliance with the open meeting law.

**Approval of Minutes: December**

**A motion was made (gm) and seconded (lg) to approve the Secretary's Reports for December. Motion carried.**

**Public Comments**

Heather presented many positive comments and thank you's from patrons.

**Friends Report**

Ashley is hoping to make the next meeting. They are working on a Random House grant to help fund the Halloween book giveaway. Book sales are continuing as usual.

**Library Director Report**

(See attached). The library will be hosting an artifact display of Marching Bands from the Wisconsin Historical Society. The Job Pod will be installed before the end of February. They are still working on the mold remediation. There were 4210 check outs; 22 new patrons; 294 computer users & 1213 wireless users.

**Personnel Report**

Nothing to report at this time.

**Financial Report**

(See attached) All the missing invoices have been applied. There was a duplicate check issued that we are waiting to hear clarification on. **A motion (jt) was made and seconded (kh) to approve the December Financial Report. Motion Carried. A motion was made (ab) and seconded (gm) to approve the November Financial Report. Motion Carried.**

**Now Account for Audit**

The accounts were reviewed (see attached). **A motion was made (jt) and seconded (kh) to approve the Now Account for Audit. Motion carried.**

**Approve Vouchers**

The bills were reviewed (see attached). **A motion (ab) was made and seconded (lg) to approve vouchers. Motion carried.**

**Discussion/Action Items**

**1. Introduction of Alex Mansfield City Administrator:**

Alex introduced himself and is looking forward to learn more about how municipal library works.

**2. Donar wall update/viewing with Debbie Elmer:**

Debbie did not have a prototype for us to look at. She did have many questions and suggestions about what we wanted to be done with the wall. We have asked for monthly updates until the project is done. At our next meeting we will decide on what the map will look like.

**3. Policy review: 3D Printer Policy:**

(see attached) We discussed the suggested changes and **a motion was made (kh) and seconded (gm) to approve the policy as amended by Emma. Motion carried**

**4. Trustee essential 13: Library Advocacy**

The policy was discussed as a whole board on what we can do to promote the library.

**5. Long Range Plan 2-year Update:**

(see attached) The two year plan was reviewed and Heather reported the progress that has been made.

**Next Meeting**

The next regular board meeting will be on Monday February 24, 2025 at 5:45 pm at the library.

**Adjournment**

**A motion to adjourn was made (ab) and seconded (gm). Motion carried**