

## **Computer and Internet Use Policy**

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Effective: August 7, 2017

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Review: September 22, 2025

The Amery Area Public Library provides access to the Internet and to electronic resources as part of its mission to offer informational, educational and recreational resources to library users of all ages. The library expects the use of its computers to conform to this purpose.

### **Using Library Computers**

While respecting individual users' right to privacy, library staff reserves the right to monitor use of Internet workstations to ensure compliance with this policy. Staff may ask users to discontinue using library equipment if they observe any behavior inconsistent with this policy. Misuse of library computers or Internet access may result in loss of computer privileges and/or loss of library privileges.

- Patrons must use their own MORE library card to log on to a computer. Patrons under the age of 16 must have their own library account to access the public computers. No guest passes will be used for patrons under the age of 16.
- Library patrons must log on to the library's computers using their MORE library card number and birthdate.
- Library patrons will be allowed an initial session length of one hour. Library patrons may extend their session for more time if no other library patrons are waiting to use a computer.
- Computers are available on a first-come first-served basis. The library does not take reservations for computer time in advance.

Misuse of the computers includes but is not limited to:

- Sending, receiving or displaying text or graphics that violate federal, state or local laws or regulations or that may reasonably be construed by library staff as offensive to the public.
- Mishandling, damaging or tampering with computer equipment, software or settings.
- Violating copyright laws and software licensing agreements.
- Installing or downloading software.
- Circumventing security measures in place.
- Misrepresenting oneself as another user.
- Failing to pay for printing.

### **Internet Safety**

The Amery Area Public Library assumes no responsibility for children using the Internet. The library does not use filtering software on its computers. Library staff cannot act in the place of parents in providing supervision of children as they use the Internet. It is the responsibility of a child's parent or guardian to determine what is appropriate.

### **WiFi**

Free wireless Internet access (WiFi) is available throughout the library. The library's wireless network is not secure; no password is required to access the network.